FAQ's – Internet Rechartering 2.0

1. **Where do I log in to access the new Internet Recharter tool?** Advancements.scouting.org

2. **Do I need a new login ID to enter the system?** Use the same login and password as you do for ScoutBook

3. **Will units use Access Codes?** No, units already have access to Internet Advancement

4. **Who is authorized to work on and update the unit charter?** Rechartering is only accessible for those with the Key 3 role type (or CoR Delegate)

5. **Will the COR use the same access code to approve the renewal?** No, the CoR will get an e-signature request from Adobe Sign to approve the charter renewal

6. **Will the CoR do the approval in Internet Rechartering or some other way?** The CoR will approve the charter with an e-signature went via Adobe Sign

7. **Will online applications approved after the unit logs into Internet Rechartering automatically be updated on the renewal roster or does the Renewal Processor need to update the roster manually?** Any 'new" members who have joined the unit will automatically be added to the recharter roster and appear in the charter

8. **Will Internet Rechartering check for completion of valid CBC?** No. A check will be performed for a current CBC authorization, and a warning will be shown if the unit has any adults who do not have a CBC authorization on file (such as a new adult being added to the charter at recharter time)

9. **How can a new CBC form be added to the charter summary?** The new Internet Rechartering tool will allow for the upload of a CBC authorization if one is not completed for any adult

10. **Will the lack of a valid CBC be identified as a Warning or an Error?** It is a Warning; you can still process the charter and have the CBC connected by the council after you have completed

11. **Will the renewal processor be able to see who does not have a valid CBC?** Yes, a marker is shown for all current CBC authorizations and a warning is indicated for those missing a CBC authorization

12. **What actions are needed by the member of a unit or registrar to indicate a valid CBC?** The unit can collect a current CBC authorization form (also part of the Application form). Upload it in Internet Recharter, and it will automatically be sent to the council when the charter renewal

is submitted online. The Council Registrar will process the CBC form. No further action is required by the unit

13. **Will Exploring Posts and Clubs use Internet Advancement 2.0 to renew?** Yes, Posts/Clubs will use Internet Advancement to recharter

14. **Will the system distinguish Exploring Posts and Clubs?** Yes, the unit type is identified by the system when the Key 3 logs in

15. **Since Posts and Clubs do not have a unit leader, how do those units access the recharter tool?** Those units have Advisors and Chairs which are considered Key roles and will have access to the recharter tool

16. **Will the system check for required positions unique to Exploring?** Yes, the system follows all the same registration rules

17. **Wil Exploring Posts and Clubs be checked for valid CBC's and for Form 28-573 waiver for Exploring leaders who are government employees (typically law enforcement)?** A check for current CBC authorization will be performed. If none exists, the unit can collect Form 28-573 and upload it in Internet Recharter and send to the council when you submit the charter renewal online. The Council Registrar will process the form

18. **Will training be available?** Yes, in September

19. **Will training materials be available for Exploring units at the same time as traditional units?** Yes

20. **For units not posted by their expiration date when will leaders lose access to Internet Rechartering?** 60 days post charter expiration

21. **For units not posted by their expiration date when will leaders lose access to My.Scouting.org tools?** All access is back to traditional 60 days lapsed time, for December 31st charters

22. **When will the recharter process begin for charters expiring on December 31st?** On October 15th for this year

23. **Why the later start date?** The software developers needed the additional time to complete their work

24. **Currently, a checkmark and shield in Position Manager indicate a valid CBC. The CBC checkmarks are not visible on the Roster. Commissioners cannot see the Position Manager to assist unit leaders to ensure valid CBCs for all members. Can Commissioners get read access to Position Manager or can the CBC validation also be displayed on the Roster?** No, not at this time

25. **Will UCRS reports be available to track unit progress?** A dashboard will be developed to track those details and available at the unit level. A report will also be available to track progress across a district and council

26. **Will UCRS reports be available to show the unit IR processor's name, phone number and email address?** No, in the new system the unit Key 3 and the CR delegates are the processor

27. **How is the registrar notified that a unit has completed the online process?** The charter will come over into the rechartering tool the registrars have, and a notice will be sent

28. **Does the unit submit a hard copy of the final recharter application?** No, however, if the unit is paying in person, they'll have to bring with them a copy of the confirmation page so the council employee receiving the payment can confirm the unit is paying the right amount

29. **What happens if a CoR does not have an email address?** The CoR or IH will need an email address to sign off on the charter

30. **What is the process for new members being added at rechartering that were not done online?** Paper copy is to be scanned and uploaded – part of the options in the process

31. **If I don't have a scanner, what is an alternative?** A unit can scan or just take a photo with the phone or computer cam

32. **How are members with registrations in multiple positions managed?** Multiples are noted on the front page, as such. Multiples are marked by the unit and the council will verify they are registered some other place

33. **Who does the unit contact if they need help with a waring or an error?** Their district executive

34. **How are flags reported between the council and the unit?** All warnings and errors are a pop-notice. If it's an error, it would also be a blocker, so a notice would keep them from processing. If it's only a warning, only a pop up appears, letting them know something will need to be addressed further

35. **What happens when a unit does not meet the minimum required number of youths?** It raises a flag that the council needs to address with the unit